Club Asia International

VACATION RESERVATION FORM

(Interval International)

V2010-01

MEMBER'S PARTICULAR

Member's Name _____

Membership No _____ Interval international Membership No _____

Contact No (O) _____ (H) _____ (HP) _____

Fax No (O) _____ (H) _____ E-mail: _____

Address _____

_____

EXCHANGE DETAILS

Please tick (v) and complete the exchange details where applicable:

1 **Preferred exchange method** **a)** ☐ **Deposit First, request later** **b)** ☐ **Deposit First with request**

c) ☐ **Request First** ☐ previously deposited week(s) - II Deposit No. _____

2 **Number of Points** _____

3 **Waitlist** **Credit Card No.** _____ **Expiry Date** _____

4 **Guest Details**
(please fill up if assigning to guest)

Guest Name : _____

NRIC/Passport No : _____(Mr / Ms / Mdm / Dr / Others: _____)

5 **No of Adults** ☐ **No. of Children** ☐

6 **1ST CHOICE** : _____ **Code** : _____ **No. of Units** : _____

Check-In : _____ **Unit Size**: _____

Check-Out : _____

2ND CHOICE : _____ **Code** : _____ **No. of Units** : _____

Check-In : _____ **Unit Size**: _____

Check-Out : _____

3RD CHOICE : _____ **Code** : _____ **No. of Units** : _____

Check-In : _____ **Unit Size**: _____

Check-Out : _____

Remarks

7 **Please send Confirmation Slip by :** ☐ Fax ☐ E-Mail ☐ Self Collection

Terms & Conditions

1 All request(s) for exchanges must be made in writing (via Vacation Reservation Form) not later than fourteen (14) days in advance of the check-in date to Sara Worldwide Vacations Berhad (SWVB). Verbal requests are not valid and shall not be entertained.
2 Interval international (II) membership must be activated prior to any exchanges with II. II enrollment/renewal fee is payable.
3 Neither II, nor SWVB, can guarantee that an exchange request is automatically confirmed but all exchange requests are subjected to availability of exchange unit.
4 Any amount(s) due and payable by the member shall be made by the member prior to requests for exchanges. The Management shall have absolute discretion to reject the member's request for exchange(s) if there is any outstanding amount remain unpaid by the member.
5 In the event of insufficient current available points in member's account, borrowing of points shall be invoked for up to 1 consecutive use year in advance whereby the Annual Maintenance Fee of the borrowed year shall be payable prior to processing of request for exchange(s) .
6 10,000 points minimum or more are required for each week of exchange consisting 7 continuous nights accommodation in ONE resort.
7 **II EXCHANGE METHOD**: **Deposit First** method provides members the flexibility of 2 year travel window through II exchange network. Points deposited are immediately relinquished to II and non-refundable. Members may contact II directly for their exchange request later. **Request First** method allows members the security of retaining their Ponts until they receive their vacation exchange confirmation from II. Exchange request may be submitted to II as early as 1 year ahead of preferred travel date. If members making exchange requests are using previously deposited weeks, they are required to indicate the II deposit number.
8 An exchange fee is payable to II for every confirmed exchange request.
9 A Guest Certificate Fee is payable to II for each confirmed exchange upon members assigning confirmed vacation exchange to their guests.
10 **WAITLIST**: If an exchange request is not immediately available, members may waitlist their requests by paying the exchange fee in advance to II. Waitlist requests are permitted up until 60 days in advance of the desired travel date. Members may cancel their waitlist request with II and receive a full refund of the exchange fee paid any time prior to confirmation of request by II. However, if the waitlist cancellation was made after expiry of points and these points had not been deposited to II, the expired points shall be forfeited accordingly.
11 Cancellation request for confirmed vacation exchange must be notified to II directly. Points used for the confirmed exchanges are non-refundable.
12 Check-in/out days are established by resorts and may vary from resort to resort. Members are required to check-in and out within the period reserved in a resort and present their II Check-in Certificate upon check-in, failing which the resort has the right to reject the use of the accommodation.
13 Some resorts impose amenity usage fees. Members are advised to contact II for specific information concerning amenity, facility and activity availability, and to ensure they are requesting a resort and unit that meet their needs. For information of II affiliated resorts, members may refer to their copy of II Resort Directory or log on to II official website at www.intervalworld.com.
14 Members are advised to read and understand the Terms and Conditions of II membership, exchange and cancellation policy prior to making any exchange with II.

I fully understand, accept and abide to the terms and conditions for the above exchange.

_____ (Member's Signature)

_____ (Date)

Kindly contact our **Member Service Centres** if you do not hear from us within three (3) working days.

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